

**NASSAU COUNTY YOUTH BOARD  
REQUEST FOR CONFERENCES/SEMINARS/WORKSHOPS**

Agency Name: \_\_\_\_\_

Program #: \_\_\_\_\_ Contract Period: \_\_\_\_\_

Funding Source: \_\_\_\_\_ YDDP \_\_\_\_\_ SDPP \_\_\_\_\_ RHYA \_\_\_\_\_ OTHER: \_\_\_\_\_

Conference, Seminars, Workshops( circle one)

Title: \_\_\_\_\_ Date(s): \_\_\_\_\_

***ATTACH PROGRAM FLYER FOR CONFERENCE/SEMINAR/WORKSHOPS***

Justification: \_\_\_\_\_

\_\_\_\_\_

Names of Attending Staff: \_\_\_\_\_

\_\_\_\_\_

Total Cost:\$ \_\_\_\_\_ Youth Board Share:\$ \_\_\_\_\_

Agency Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*FOR YOUTH BOARD USE ONLY\*\*\*\*\*

Program Manager: \_\_\_\_\_ Date: \_\_\_\_\_

OFM Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

Logged Out: \_\_\_\_\_

Mailed Copy to Agency: \_\_\_\_\_